**PREPARATION OF PAPERS FOR X/XUV WORKSHOP**

First A. Author1, Second B. Author2, 3, and Third C Author1

1 Institute of Scientific Instruments AS CR, v.v.i., Kralovopolska 147, 61264 Brno, Czech Republic

2 Institute of Plasma Physics AS CR, v.v.i., Za Slovankou 1782/3, 18000 Prague 8, Czech Republic

3 Institute of Physics AS CR, v.v.i., Na Slovance 1999/2, 18221 Prague 8, Czech Republic

**Title of the paper in capital letters, bold, centred, Times new roman, font size 14, single line spacing. Two line spaces, font 12, single line spacing. Authors´ names (full given name, family name, affiliation number as superscript. One line space, font 12, single line spacing. Affiliation number as superscript, space, Institute´s name and address, centred, Times new roman, font size 10, single line spacing. Two line spaces, font 12, single line spacing. Abstract text justified, commencing 1 cm from the left and ending 1 cm from the right margin of printable area, single spaced, Times new roman, font size 10, bold. One line space, font 12, single line spacing. *Key words or phrases:* up to 5 key words or phrases commencing 1 cm from the left and ending 1 cm from the right margin of printable area, single spaced, Times new roman, font size 10, bold. Two line spaces, font 12, single line spacing.**

***Key words or phrases:* up to 5 key words or phrases commencing 1 cm from the left and ending 1 cm from the right margin of printable area, single spaced, Times new roman, font size 10, bold.**

**1. INTRODUCTION**

Chapter/paragraph heading consists of number and text. There are down to three levels of paragraph headings, all commencing at left margin of printable area. First level: **1. INTRODUCTION** Times new roman, capital letters, font size 12, bold, single line spacing. Second level: **2.1. Target chamber** Times new roman, font size 12, bold, single line spacing. Third level: ***2.1.1. Target holder*** Times new roman, font size 12, bold, italic, single line spacing. Before first level heading are two line spaces, before second level is one line space, before third level is no line space. After paragraph heading there is no line space.

The first line of each paragraph commence 0.75 cm from the left margin. Text is Times new roman, font size 12, single line spacing.

**2. OTHER PAPER PARTS**

**2.1. Figures**

Figures are numbered. Reference to the figure in the text is e.g. Fig. 1. Figure captions are below the figure, Times new roman, font size 10, single line spacing, centred, justified.

Figure 1. Botanical garden in Singapore. Mountain tropical rain forest.

**2.2. Tables**

Tables are numbered. Reference to the table in the text is e.g. Tab. 1. Table titles are above the table, Times new roman, font size 10, bold, single line spacing, centred, justified.



**Table 1. Reflectivity of multilayer mirror**

**2.3. References**

References, should be given in Arabic numbers in square brackets and listed after the text. The list has first level, not numbered heading **REFERENCES**. For those, who use EndNote or other references-formatting-software it should be mentioned that the style of references is the same as in IEEE Transactions (see <http://www.ieee.org/documents/transactions_journals.pdf> ).

E.g. basic format for book

[1] J. K. Author, “Title of chapter in the book,” in *Title of His Published Book*, xth ed. City of Publisher, Country, Abbrev. of Publisher, year, ch. x, sec. x, pp. xxx-xxx.

Basic format for periodicals:

[5] J. K. Author, “Name of paper,” *Abbrev. Title of Periodical*, vol. x, no. x, pp. xxx-xxx, Abbrev. Month, Year.

Basic format for conferences with published proceedings:

[26] J. K. Author, “Title of paper,” in *Abbrev. Name of Conf.*, City of Conf., Country, year, pp. xxx-xxx.

**ACKNOWLEDGEMENT**

Acknowledgement is the first level heading. However, it is not numbered.

**REFERENCES**

[1] J. K. Author, “Title of chapter in the book,” in *Title of His Published Book*, xth ed. City of Publisher, Country, Abbrev. of Publisher, year, ch. x, sec. x, pp. xxx-xxx

[2] J. K. Author, “Name of paper,” *Abbrev. Title of Periodical*, vol. x, no. x, pp. xxx-xxx, Abbrev. Month, Year

[3] J. K. Author, “Title of paper,” in *Abbrev. Name of Conf.*, City of Conf., Country, year, pp. xxx-xxx.